

Today's Guidance

■ Session overview

【1】 Locating a specific journal article:

The University of Tokyo OPAC, Other Univ. (Practical search examples 1)

【2】 Searching for articles on a subject:

PubMed (Practical search examples 2), Web of Science (Practical search examples 3)

【3】 How to use RefWorks (bibliographic tool):

Importing from PubMed (Practical search examples 4),
Importing from Web of Science (Practical search examples 5)
Creating a list of references (Practical search examples 6)

【4】 How to access databases and E-journals from home:

SSL-VPN Gateway Service

■ Distributed materials

- Research on the Internet
- Today's Guidance (=this material)
- Leaflets "Hints on locating documents"①~④
- Leaflet "Things you can do with your ECCS account"
- University of Tokyo Medical Library Brief guide
- Web of Science Quick Reference Card

■ Portal site to the databases used in this training session

⇒ Medical Library <http://www.lib.m.u-tokyo.ac.jp/eng/guide.html>



GACoS

<http://www.dl.itc.u-tokyo.ac.jp/gacos/e/index-e.html>



東京大学 医学図書館
 MEDICAL LIBRARY,
 THE UNIVERSITY OF TOKYO

Webリクエスト OPAC E-Journal **GACoS** 学外からアクセス PubMed(東大)

利用案内 医学部・病院の方 ジャーナル データベース 東大医学部情報

HOME > Users Guide

Open Hours
 Service Hours
 Access
 > UT members
 > Alumni
 > Non-members
 Search
 > Library Catalog
 > Databases
 > Databases : Medicine
 Borrowing
 Copying Services
 Floor Guide
 > Reading Room
 > Open Stacks
 > Multimedia Corner
 Library Services

Users Guide

Library Calendar Map Access Map

Open Hours

	Mon. - Fri.	Sat. * memo
during the term	8:30am-8:00pm	10:00am-5:00pm
during summer and winter vacations (20 Jul. - 31 Aug.) (20 Dec. - 10 Jan.)	8:30am-5:00pm	10:00am-5:00pm

Mon. - Fri. Anybody can use our library. ※Service Hours 8:45am~
 Those not affiliated with the University of Tokyo : please fill in an application of one-day free pass.

Sat. the Library is open to the University of Tokyo (UT) members and alumni only.

Closed
 Sundays, National Holidays, New Year Holidays(28 Dec-4 Jan), during the university entrance examination, the last weekday of every month

GACoS
 Gateway to Academic Contents System

Academic Information Literacy Section, Information Technology Group, the University of Tokyo
 Email literacy@lib.u-tokyo.ac.jp

Log in MyOPAC

By using OPAC while logged into MyOPAC, the following services become available:

- Books located in your campus library are listed first.
- A button for requesting delivery is displayed on the OPAC search results page.
- Bookmarks can be made to save OPAC search results as links.

etc.

How to log in MyOPAC

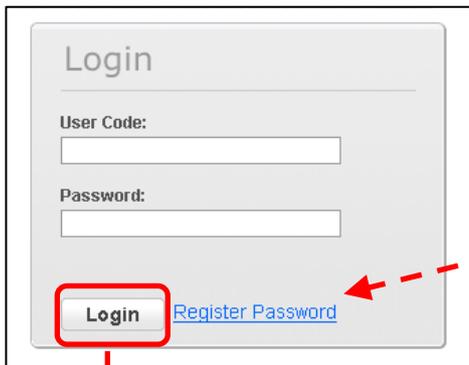
【Off-campus access provided】

The University of Tokyo OPAC

GACoS [Quick Link to Database] ⇒ <https://opac.dl.itc.u-tokyo.ac.jp/>



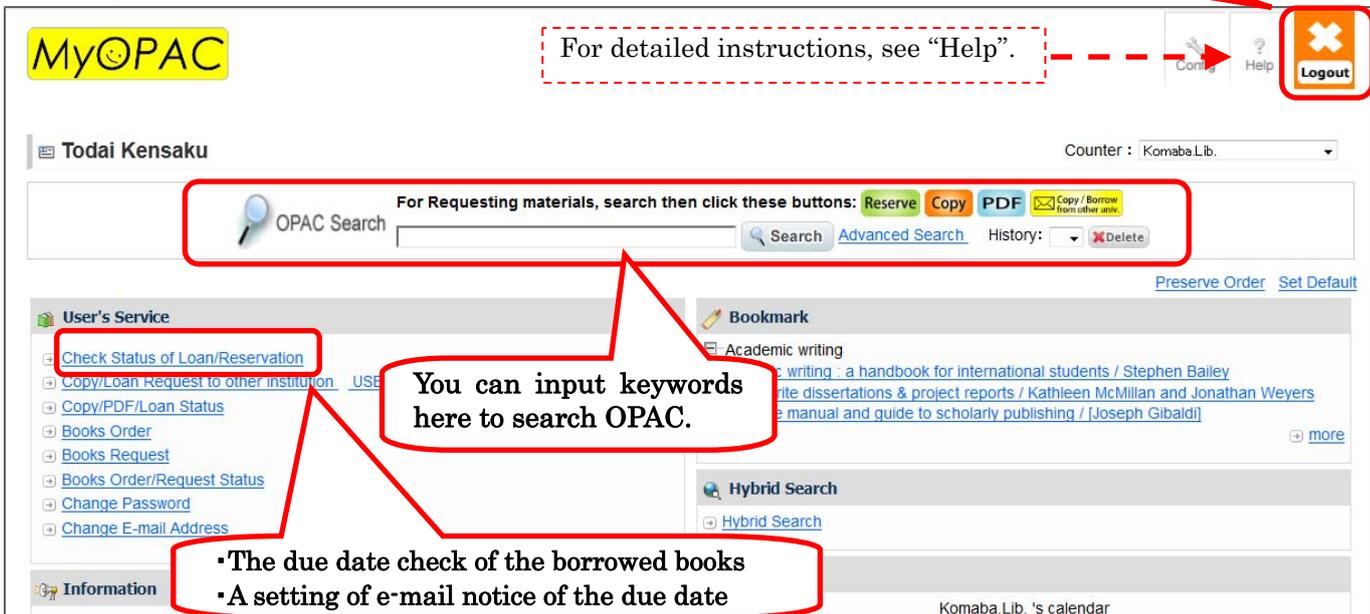
Click to go to the MyOPAC log-in page.



The user code is the last 10 digits of the number printed on student or staff ID cards.
 *If you are experiencing difficulty logging in, please consult with Medical Library.
 You can log in to MyOPAC from off-campus as well.

Click here to register your password.

Finally, make sure to click "Logout"! Close the page with your search results from MyOPAC.



For detailed instructions, see "Help".

You can input keywords here to search OPAC.

- The due date check of the borrowed books
- A setting of e-mail notice of the due date

【1】 Locating a specific journal article

1 Let's try to search for this article cited in a bibliographical reference list.

Joseph J, Shiozawa Y, Jung Y, Kim JK, Pedersen E, Mishra A, et al., Disseminated Prostate Cancer Cells Can Instruct Hematopoietic Stem and Progenitor Cells to Regulate Bone Phenotype.
 (Author of article) (Title of article)

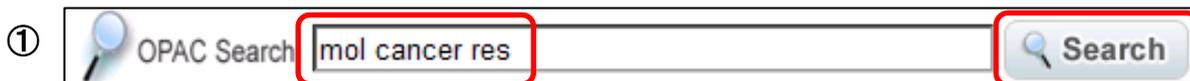
Mol Cancer Res, 10(3), 2012, p.282-292
 (Title of journal) (vol. no.) (Date) (Page numbers)

■ Step 1: Finding articles with E-journals by using **UT OPAC**

- ① Enter the journal title, and click "Search".
- ② On the search results page, click the journal title.
- ③ Leads to the E-JOURNAL PORTAL page. Click the database name featuring this e-journal. (Pay attention to the publication date.)
- ④ The database homepage opens.
- ⑤ You can access the relevant volume/number or search for the article.
- ⑥ Click "PDF" and view the full text of the article.

See: "Hints on locating documents③"

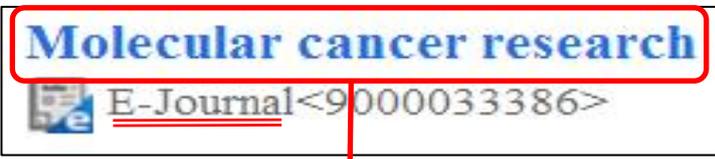
【Note】
 Search by the journal title, not article title.



【Hints】 Abbreviated forms can be entered as they are.

【OPAC search results page】 (Select a journal name with "E-Journal" displayed below.)

- ② **Material Type**
 Books (48)
 Journals (3)
 E-Journal (1)



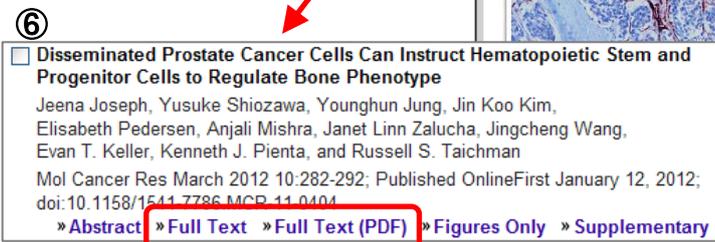
【Hints】
 Setting the left-hand "Refine Your Search" to "E-Journal" is effective in refining the search.

【E-JOURNAL PORTAL search results page】



Pay attention to the publication date.

【publisher websites providing E-journals】



■ Step 2: When not available as an E-Journal

⇒ Search for paper journals by using **UT OPAC**

(* This page is displayed after logging in to MyOPAC)

【Hints】
Abbreviated forms can be entered as they are.

【OPAC search results page】 (Select a journal name with "Journals" displayed below.)

(When searching while logged into MyOPAC, the request buttons will be displayed.)

<Journals>
Molecular cancer research : MCR

Show details.

Check to see if the volume and issue you want to read are present under the "Volumes" column.

A PDF file containing the requested pages can be viewed from on-campus. Click to go to the request page. *Require advance application at Medical Library.

Hongo Campus						
Location	Volumes	Year	Call No.	Copy	PDF	Comment
Med.Lib.	1-10,11(1)+	2002-2013		<input type="button" value="Copy"/>	<input type="button" value="PDF"/>	
Agr.Lib.Journals	1-10,11(1)+	2002-2013		<input type="button" value="Copy"/>	<input type="button" value="PDF"/>	

Shirokane Campus				
Location	Volumes	Year	Call No.	Copy
IMS.Lib.	1-3	2002-2005		<input type="button" value="Copy"/>

Copys can be delivered from other campuses. Click to go to the request page. *Require advance application at Medical Library.

■ Step 3: If it can not be found at the UT OPAC ⇒ **Other Univ.**

【2】 Searching for articles on a subject ① PubMed

② Let's search for articles on stomach cancer.

PubMed



http://www.ncbi.nlm.nih.gov/sites/entrez?otool=ijputmlib【UT Only】
http://www.ncbi.nlm.nih.gov/sites/entrez

- ① Enter **stomach cancer**.
(As necessary, search modifiers (AND/OR/NOT) can be included in half-width, capital letters.)
- ② Click "Search".
- ③ The search results can be narrowed with "Filters."
- ④ The search results is displayed. (Display Settings can be set to Abstract, etc., as appropriate.)
- ⑤ Click on the title in the search results page.
- ⑥ View the full text of the article. (Or click UT Article Link button.)

PubMed

①

②

Advanced
Help

Notes about input:
Quotations marks are necessary for high-accuracy phrase searches.
In most other cases, searches occur automatically without them.

Input author name by [Last name, first name initial].
Ex: kobayashi m

Clicking causes review articles to be displayed alone.

③

Article types

Clinical Trial

Review

more ...

Text availability

Abstract available

Free full text available

Full text available

Publication dates

5 years

10 years

Custom range...

Species

Humans

Other Animals

[Clear all](#)

[Show additional filters](#)

Filters activated: Review [Clear all](#)

[\[Familial gastric cancer - an update of Japanese cases\].](#)

1. Sugimura H, Yamada H, Tao H, Shinmura K, Iwaizumi M, Kasami M.
Gan To Kagaku Ryoho. 2013 Feb;40(2):154-8. **Review.** Japanese.
PMID: 23411952 [PubMed - indexed for MEDLINE]
[Related citations](#)

[\[A novel genetic disorder of Lynch syndrome - EPCAM gene deletion\].](#)

2. Tomita N, Yamano T, Matsubara N, Tamura K.
Gan To Kagaku Ryoho. 2013 Feb;40(2):143-7. **Review.** Japanese.
PMID: 23411952 [PubMed - indexed for MEDLINE]

[and gastrointestinal stromal tumors in patients with type I.](#)

J, Hofbauer LC, Timmers HJ, Gastmeier J, Aust DE, van der Graaf senhofer G, Lenders JW.
Gastroenterology. 2012 Jul;142(1):174-80. doi: 10.1016/j.amjmed.2012.07.022. **Review.**
PMID: 22811952 [PubMed - indexed for MEDLINE]

[at, and malignant lesions encountered in bariatric surgery.](#)

ni D.
Surg Endosc. 2013 Jun;27(6):360-72. doi: 10.1007/s00383-013-0931-0. **Review.**
PMID: 23411952 [PubMed - indexed for MEDLINE] **Free PMC Article**

Additional filters

Article types

Text availability

Publication dates

Species

Languages

Sex

Subjects

Journal categories

Ages

Search fields

Display Settings

Format	Items per page	Sort by
<input type="radio"/> Summary	<input type="radio"/> 5	<input checked="" type="radio"/> Recently Added
<input type="radio"/> Summary (text)	<input type="radio"/> 10	<input type="radio"/> Pub Date
<input checked="" type="radio"/> Abstract	<input checked="" type="radio"/> 20	<input type="radio"/> First Author
<input type="radio"/> Abstract (text)	<input type="radio"/> 50	<input type="radio"/> Last Author
<input type="radio"/> MEDLINE	<input type="radio"/> 100	<input type="radio"/> Journal
<input type="radio"/> XML	<input type="radio"/> 200	<input type="radio"/> Title
<input type="radio"/> PMID List		

Apply

To save or send selected data:
 File: Download data
 Clipboard: Temporary save (Can be printed all at once with the browser's print function.)
 E-Mail: Send mail

Choose Destination

File
 Collections
 Order
 Citation manager

Clipboard
 E-mail
 My Bibliography

Add 3 items. How to save to RefWorks? (See p.12-13)

Add to Clipboard

④

Show additional filters **Display Settings** Summary, 20 per page, Sorted by Recently Added **Send to:**

Clear all

Article types
Clinical Trial

Review
more ...

Text availability
Abstract available
Free full text available
Full text available

Results: 1 to 20 of 485 << First < Prev Page 1 of 25 Next > Last >>

Filters activated: Review, English, Adult: 19-44 years [Clear all](#) Clearing Filters

1. [Inflammatory myofibroblastic tumor of the stomach in an adult female--report of a rare case and review of the literature.](#)
 Jain A, Kasana S, Ramrakhiani D, Sharma M.
 Turk J Gastroenterol. 2012 Aug;23(4):399-405. **Review.**
 PMID: 22965515 [PubMed - indexed for MEDLINE] **Free Article**
[Related citations](#)



⑤

Surg Oncol. 2012 Jun;21(2):e97-101. doi: 10.1016/j.suronc.2012.03.002. Epub 2012 Mar 26.

5. **Adenocarcinoma arising from a gastric duplication cyst.**
 Zheng J, Jing H.
 Department of Pathology, The General Hospital, Jinan Military Command, Shifan Road 25, Jinan, Shandong Province, PR China.

Abstract
 Malignant transformation in a gastric duplication cyst (GDC) is extremely rare, with only eight reported cases to date. An additional case of an adenocarcinoma arising from a GDC in a 25-year-old male is reported here. Ultrasonography and computed tomography (CT) scans detected a well-defined cyst arising from the greater curvature of the stomach. The patient was submitted to en-bloc resection of the mass with total gastrectomy and regional lymphadenectomy. At the time of laparotomy, the unilocular cyst was full of a thick substance and had no association with the gastric lumen. Microscopic examination revealed that the cystic mass had a well-formed cyst wall with an inner mucosal lining, submucosal layer, muscularis propria, and outer serosal layer. The inner cyst was lined by gastric mucosa. A mediated differentiated adenocarcinoma was found in the duplication cyst, which had invaded the serosa of the cyst wall and the gastric muscular wall. To our knowledge, this is the youngest and only asymptomatic patient in whom neoplastic GDC changes have been reported.

Copyright © 2012 Elsevier Ltd. All rights reserved.

PMID: 22456198 [PubMed - indexed for MEDLINE]
[Related citations](#)

ELSEVIER FULL-TEXT ARTICLE [Article Link](#)

Publication Types, MeSH Terms

Database-provided MeSH terms (thesaurus)

⑥



【Point!】

*Confirming search details

The "Search details" column makes it possible to confirm what kind of search is occurring. Searches can be adjusted and repeated as necessary.

Search Details

MeSH=Medical Subject Headings
A thesaurus from the US National Library of Medicine. Automatically searches for MeSH terms that matches the input word.

Query Translation:

```
("stomach neoplasms"[MeSH Terms] OR ("stomach"[All Fields] AND "neoplasms"[All Fields]) OR "stomach neoplasms"[All Fields] OR ("stomach"[All Fields] AND "cancer"[All Fields]) OR "stomach cancer"[All Fields]) AND (Review[ptyp] AND English[lang] AND "adult"[MeSH Terms:noexp])
```

(Note: Searching for "CABG" (coronary artery bypass graft))

Search details

```
cabg[All Fields] AND English[lang]
```

[Search](#)

Be aware that it is searched just as the abbreviation "CABG." In some cases, MeSH terms is not searched automatically.

[See more...](#) → Accessing the "Search details" screen

【Hints】 Let's use the Advanced Search page.

(Keyword input example) (a) alcohol intake (b) alcohol consumption

After performing the search, let's examine the Advanced Search page.

NCBI Resources How To
My NCBI Sign In

PubMed Advanced Search Builder

(#1) OR #2

[Edit](#)

Builder

Recent Query #1

OR Recent Query #2

AND All Fields

[Search](#) [Add to history](#)

You can check the search history here. The history can be searched with AND, OR, NOT Boolean operators. Examples: #1 OR #2

[Show index list](#)

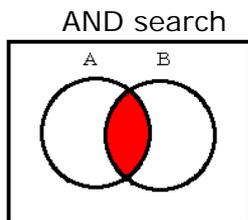
With Search Builder, you can specify search terms, or click on "Show index list" for a list of possible terms.

History [Clear history](#)

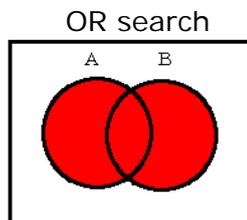
Search	Add to builder	Query	Items found	Time
#2	Add	Search alcohol consumption	68484	00:59:47
#1	Add	Search alcohol intake	61843	00:59:37

[PubMed Search Tips]

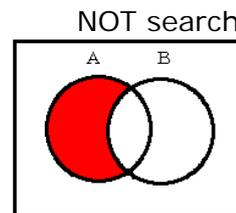
(1) Combining search terms with Boolean operators (AND, OR, NOT)



common cold **AND** vitamin c



vitamin c **OR** zinc



vitamin c **NOT** zinc

Simply adding a space makes it an "AND" search, but if, for example, you want to avoid searching for the phrase "egg allergy," you can enter it more specifically as egg **AND** allergy.

Enter **AND**, **OR**, **NOT** in uppercase characters.

PubMed processes searches in a left-to-right sequence. Use parentheses to "nest" concepts that should be processed as a unit and then incorporated into the overall search.

Example: common cold **AND** (vitamin c **OR** zinc)

(2) Searching by limiting search field with "Tag"

Note: Tag searches will not use Automatic Term Mapping.

Search filed	Tags	Examples	Note
Author	[au]	shimizu t[au]	smith re[au] (Includes middle name)
		shimizu takao[au]	smith r@[au] (Only "smith r" will get hits)
Affiliation	[ad]	university of Tokyo[ad]	Full name can be searched for post-2002.
Article Title	[ti]	stomach cancer[ti]	
Journal Title	[ta]	british medical journal[ta]	"The" does not need to be entered.
		bmj[ta]	Abbreviations can be used.
Publication Date	[dp]	2010[dp]	2008:2010[dp] 2008/09:2010/03[dp]
Publication Type	[pt]	review[pt]	
MeSH Terms	[mh]	stomach neoplasms[mh]	

(3) Truncating search terms

To search for all terms that begin with a word, enter the word followed by an asterisk (*), the wildcard character.

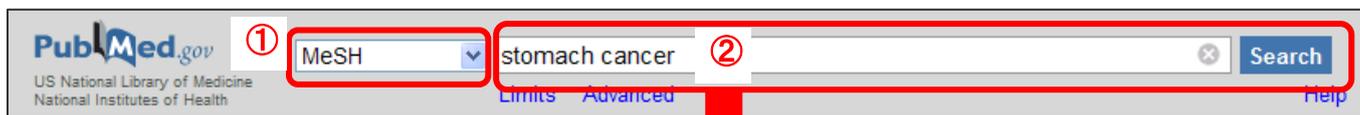
Example: flavor* finds terms that begin with the root term flavor, such as flavored, flavorful, flavoring, etc.

Note: Entering an asterisk will disable Automatic Term Mapping.

【 A more advanced MeSH search: using thesaurus terms 】

- ① Select "MeSH" from the search functions in the "Search" pull-down menu of the main screen.
- ② Enter keywords, and click Search.
- ③ If an appropriate term is found from among the MeSH terms search results, select PubMed from the supported links to search for it.

① ~ ⑤ : Clicking MeSH terms brings up broader/narrower terms, related terms, and subheadings, making a combined search possible.

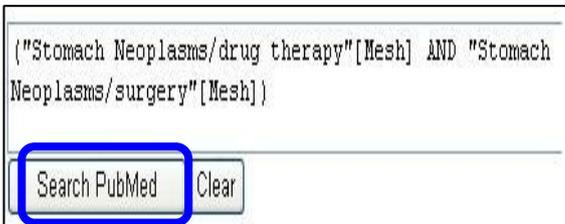


Guidance for supported MeSH terms

Search selected MeSH terms with PubMed.

Use PubMed to search for documents centered around a selected MeSH terms

- Search method for multiple subheadings:**
- ① Click "MeSH terms"
 - ② Select multiple subheadings.
 - ③ Select "AND, OR, NOT", and click "Add to search builder".
 - ④ The search method will be displayed on the upper portion of the screen. (Can be reset if necessary)
 - ⑤ Click the "Search PubMed" button



All MeSH Categories
Diseases Category
Neoplasms
Neoplasms by Site
Digestive System Neoplasms
Gastrointestinal Neoplasms
Stomach Neoplasms

Displaying broader and narrower terms for MeSH terms Stomach Neoplasm will be displayed as the last result.

[2] Searching for articles on a subject ② Web of Science

③ Let's try searching for "infant malaria control."

Web of Science

http://www.webofknowledge.com/wos 【Campus】
 https://gateway.itc.u-tokyo.ac.jp/ 【from outside campus】
 ECCS account necessary

- ① Enter **infant "malaria control"**, and click "Search".
- ② The search results is displayed.
 Search results can be analyzed, refined, and sorted as necessary.
- ③ Click on the title in the search results page.
- ④ View the full text of the article. (Or click UT Article Link button.)

① Adding quotation marks (" ") enables a phrase search. in

【 Web of Science Search Tips 】 (see "Help")

(1) Phrase searching

To search for an exact phrase, enclose the phrase in **quotation marks**.

If you enter a phrase without quotation marks, the search engine will retrieve records that contain all of the words you entered. The words may or may not appear close together.

(2) Wildcards

The asterisk (*) represents any group of characters, including no character.

Search terms inputted into the fields of 'Topic' and 'Title' will automatically include singular and plural forms, and variations in spelling of your search terms even if you do not enter an asterisk (*). In performing an 'exact phase search', an asterisk (*) is required to disable this automatic inclusion.

Examples: s*food matches: seafood, soyfood
 enzym* matches: enzyme, enzymes, enzymatic, enzymic
 Hof*man* matches: Hofman, Hofmann, Hoffman, Hoffmann

(3) Boolean search operators (**AND, OR, NOT, NEAR**) Case does not matter when using Booleans.

NEAR/x: Use NEAR/x to find records where the terms joined by the operator are within a specified number of words of each other. If you use NEAR without /x, the system will find records where the terms joined by NEAR are within 15 words of each other.

Results: 149

Page 1 of 15 Go

Sort by: Times Cited -- highest to lowest

Save to: ENDNOTE WEB ENDNOTE RefWorks Analyze Results

I Wrote These Publications R more options Create Citation Report

Refine Results

Search within results for

Web of Science Categories Refine

- TROPICAL MEDICINE (64)
- PUBLIC ENVIRONMENTAL OCCUPATIONAL HEALTH (44)
- PARASITOLOGY (40)
- IMMUNOLOGY (18)
- INFECTIOUS DISEASES (15)

more options / values...

Document Types Refine

Research Areas

Authors

Group Authors

1. Title: **Relation between severe malaria morbidity in children and level of Plasmodium falciparum transmission in Africa**
 Author(s): Snow, RW, Omumbo, JA, Lowe, B, et al.
 Source: LANCET Volume: 349 Issue: 9066 Pages: 1650-1654 DOI: 10.1016/S0140-6736(97)02038-2 Published: JUN 7 1997
 Times Cited: 357 (from Web of Science)
[Article Link](#) [Full Text](#) [View abstract](#)

2. Title: **Impact of artemisinin-based combination therapy and insecticide-treated nets on malaria burden in Zanzibar**
 Author(s): Bhattarai, Achuyt, Ali, Abdullah S.; Kachur, S. Patrick; et al.
 Source: PLOS MEDICINE Volume: 4 Issue: 11 Pages: 1784-1790 Article Number: e309 DOI: 10.1371/journal.pmed.0040309 Published: NOV 2007
 Times Cited: 223 (from Web of Science)
[Article Link](#) [Full Text](#) [View abstract](#)

4

Full Text | **UT Article Link** | NCBI

Holdings... | (0) | Save to: ENDNOTE WEB | ENDNOTE | RefWorks

I Wrote These Publications | My Publications

Relation between severe malaria morbidity in children and level of Plasmodium falciparum transmission in Africa

Author(s): Snow, RW (Snow, RW); Omumbo, JA (Omumbo, (Obiero, JO); Palmer, A (Palmer, A); Weber, MW (Weber, MW (Obonyo, C); Newbold, C (Newbold, C); Gupta, S (Gupta, S)

Source: LANCET Volume: 349 Issue: 9066 Pages: 1650-1654 DOI: 10.1016/S0140-6736(97)02038-2 Published: JUN 7 1997

Times Cited: 357 (from Web of Science)

Cited References: 29 [view related records] [Citation Map

Abstract: Background Malaria remains a major cause of mortality and morbidity in Africa; Many approaches to malaria control involve reducing the chances of infection but little is known of the relations between parasite exposure and the development of effective clinical immunity so the longterm effect of such approaches to control on the pattern and frequency of malaria cannot be predicted.

Methods We have prospectively recorded paediatric admissions with severe malaria over three to five years from five discrete communities in The Gambia and Kenya. Demographic analysis of the communities exposed to disease risk allowed the estimation of age-specific rates for severe malaria. Within each community the exposure to Plasmodium falciparum infection was determined.

trends were noted for cerebral malaria and for severe malaria anaemia but not for ARI. Mean age of disease decreased with increasing transmission intensity.

Interpretation We propose that a critical determinant of life-time disease risk is the ability to develop clinical immunity early in life during a period when other protective mechanisms may operate. In highly endemic areas measures which reduce parasite transmission, and thus immunity, may lead to a change in both the clinical spectrum of severe disease and the overall burden of severe malaria morbidity.

Times Cited: 359

Create Citation Alert

This article has been cited 359 times in Web of Knowledge.

Blomqvist, Karin. A Sequence in Subdomain 2 of DBL1 alpha of Plasmodium falciparum Erythrocyte Membrane Protein 1 Induces Strain Transcending Antibodies. PLOS ONE, JAN 15 2013.

Hendriksen, Ilse C. E. Defining Falciparum-Malaria-Attributable Severe Febrile Illness in Moderate-to-High Transmission Settings on the Basis of Plasma PfHRP2 Concentration. JOURNAL OF INFECTIOUS DISEASES, JAN 15 2013.

Abanyie, Francisca A. Ascaris co-infection does not alter malaria-induced anaemia in a cohort of Nigerian preschool children. MALARIA JOURNAL, JAN 2 2013.

[view all 359 citing articles]

Related Records:

Find similar Web of Knowledge records based on shared references.

[view related records]

Cited References: 29

View the bibliography of this record (from Web of Science®).

How to save to RefWorks?
(See p.12, 14)

- **Times Cited** ⇒ move to the articles that have cited this article in WOS
- **View Related Records** ⇒ find articles that have cited the same earlier materials
- **Cited References** ⇒ move to this paper's bibliography

◆ If there is no Full Text button, we can search from UT Article Link. Hints on locating documents②

Title: **Intermittent preventive treatment for malaria control administered at the time of routine vaccinations in Mozambican infants: A randomized, placebo-controlled trial**

Author(s): Macete, Eusebio; Aide, Pedro; Aponte, John J.; et al.

Source: JOURNAL OF INFECTIOUS DISEASES Volume: 194 Issue: 3 Pages: 276-285 DOI: 10.1086/505431

Published: **AUG 1 2006**

Times Cited: **81** (from Web of Science)

UT Article Link [View abstract]

[Hints] Let's use the **Search History** page.

- (1) Click "Search History".
- (2) You can search the Search History with AND, OR. Examples: #1 OR #2
- (3) You can also save the Search History, and use it for later searches.
(*You'll need to sign in to user registration for the Web of Knowledge.)

Sign In | Marked List (0) | My EndNote Web | My ResearcherID | My Citation Alerts | **My Saved Searches** | Log Out | Help

All Databases | Select a Database | Web of Science | Additional Resources

Search | Author Finder | Cited Reference Search | Advanced Search | **Search History** (1)

Web of ScienceSM

Search History (3)

Set	Results		
# 2	20	Topic=(infant near/5 "malaria control") Databases=SCI-EXPANDED, SSCI, A&HCI Timespan=All Years Lemmatization=On	
# 1	133	Topic=(infant "malaria control") Databases=SCI-EXPANDED, SSCI, A&HCI Timespan=All Years Lemmatization=On	

Save History / Create Alert | Open Saved History

Combine Sets (2)

AND OR

Combine

Delete Sets

Select All

Delete

You can open saved search histories here.

[3] How to use RefWorks (bibliographic tool)

RefWorks

<http://www.refworks.com/refworks> 【Campus】

<http://www.refworks.com/refworks> 【from outside campus】*

*At the "Login using RefWorks Credentials" screen, enter the UT Group Code.

<https://gateway.itc.u-tokyo.ac.jp/> 【from outside campus】**

**ECCS account necessary



【Point!】 User registration is required.

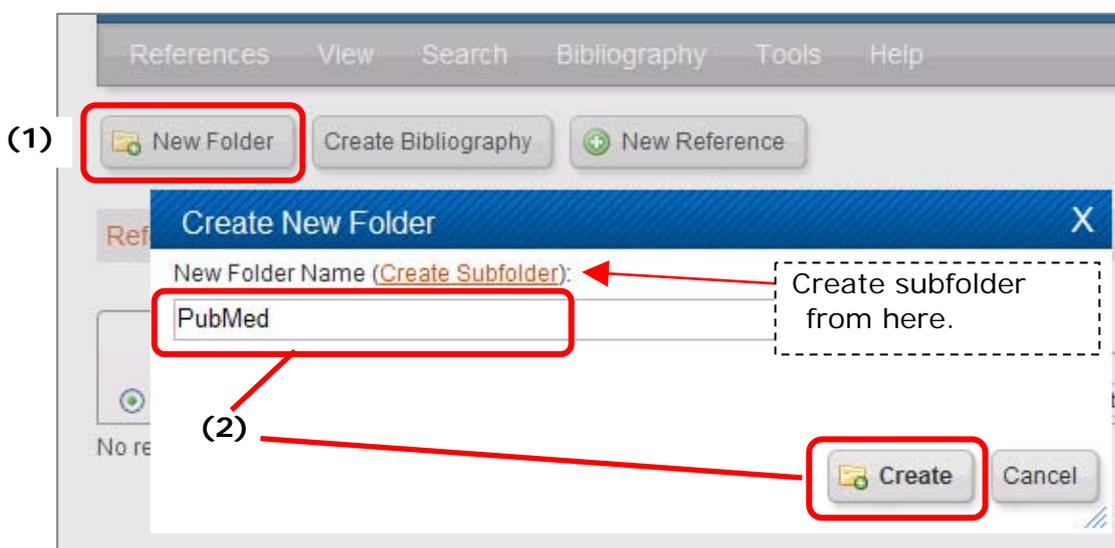
When using RefWorks for the first time, it is necessary to access RefWorks from an on-campus computer, and use the registration screen ("Sign up for a New Account").



【Point!】 Make folders to store imported records.

(1) Click on **New Folder**.

(2) Enter the folder name, and click **Create**.



4 Let's import data from **PubMed**.

- (1) From the PubMed search results, select items to save by clicking in the checkbox to the left of the article title.
 - (2) In the "Send to" drop-down menu, choose **Citation manager**.
 - (3) Click "**Create File**". Save file to your computer.
- *Make sure to save the file as a ".nbib" file.

The screenshot shows the PubMed search results page for 'stomach cancer'. The search results are displayed in a list format. Two articles are visible, each with a checkbox to its left. The first article is 'Inflammatory myofibroblastic tumor of the stomach in an... rare case and review of the literature.' by Jain A, Kasana S, Ramrakhiani D, Sharma M. The second article is 'Gastric heterotopic pancreas: an unusual case and review...' by Trifan A, Târcoveanu E, Danciu M, Huțanașu C, Cojocariu C, Stanciu C. A 'Send to' dropdown menu is open over the first article, showing options like 'File', 'Clipboard', 'Collections', 'E-mail', 'Order', 'My Bibliography', and 'Citation manager'. The 'Citation manager' option is selected. A 'Create File' button is also visible. Red boxes and numbers (1, 2, 3) highlight the checkboxes, the 'Citation manager' option, and the 'Create File' button respectively.

- (4) In **RefWorks**, select **References**>**Import** from the toolbar.
- (5) Select **NLM PubMed** as the Import Filter/Data Source and **PubMed** as the Database.
- (6) Click [参照] and browse to find the text file you saved to your computer and click on Open.
- (7) Select the folder name.
- (8) Click Import.

The screenshot shows the 'Import References' dialog box in RefWorks. The 'References' tab is selected in the toolbar. The 'Import From' section is set to 'From Text File'. The 'Import Filter/Data Source' is set to 'NLM PubMed' and the 'Database' is set to 'PubMed'. The 'Select Text File' field shows 'C:\Documents and Settings\...参照...' with a '参照...' button next to it. The 'Encoding' is set to 'ANSI - Latin I'. The 'Import To' section is set to 'Import Into Folder' with 'PubMed' selected. A red box and number (4) highlight the 'References' tab. Red boxes and numbers (5, 6, 7, 8) highlight the 'Import Filter/Data Source', 'Select Text File', 'Import Into Folder', and 'Import' button respectively.

5 Let's import data from **Web of Science**. (*Direct import)

- (1) From the **Web of Science** search results, select items to save by clicking in the checkbox to the left of the article title.
- (2) Click "**RefWorks**".

(1) [] 1. Title: **Public health challenges and prospects for malaria control and elimination**
 Author(s): Alonso, Pedro L.; Tanner, Marcel
 Source: NATURE MEDICINE Volume: 19 Issue: 2 Pages: 150-155 DOI: 10.1038/nm.3077 Published: FEB 2013
 Times Cited: 1 (from Web of Science)

[] 2. Title: **Malaria prevention in cross-sectional datasets in**

(2) **RefWorks**

Processing Records

Please wait while your request is processed.
 (Note: Depending on the number of records, this may take a few moments.)

Product: Web of Science
Selected action: Save to RefWorks

(3) **Processing Records . . . Done**

- The records are being sent to RefWorks. They may take a few moments to get there.
 - The RefWorks window will open automatically and display the records once they have been received.

Return

* If you aren't logged in to RefWorks yet, the login page will open, and logging in will take you to the page for (4).

- (4) In **RefWorks**, "Import completed" will be displayed. Click the lower right button "**View Last Imported Folder**".

- (5) Select "**All in List**", click  and select the folder name. Move the selected folder to references.

References > Last Imported

References | **Organize & Share Folders**

References to Use: Selected | **All in List** | 

Sort by: Authors, Primary | Change View: Standard View

Ref ID 8 | My List | PubMed (5) | **Web of Science (0)**

Authors: Giovanni...
 Title: Tomatoes... and cancer: Review of the epidemiologic literature
 Source: J.Natl.Cancer Inst., 1999, 91, 4, 317-331
 Folders: Last Imported; **Web of Science (0)**

Ref ID 7 | Journal Article Reference 2 of 5

Authors: GIOVANNUCCLE, ASCHERIO, RIMM, STAMPFER, COLDITZ, WILLETT
 Title: Intake of Carotenoids and Retinol in Relation to Risk of Prostate-Cancer Rid A-3963-2009
 Source: J.Natl.Cancer Inst., 1995, 87, 23, 1767-1776
 Folders: Last Imported;

Folders

- Last Imported (5)
- PubMed (5)
- Web of Science (0)

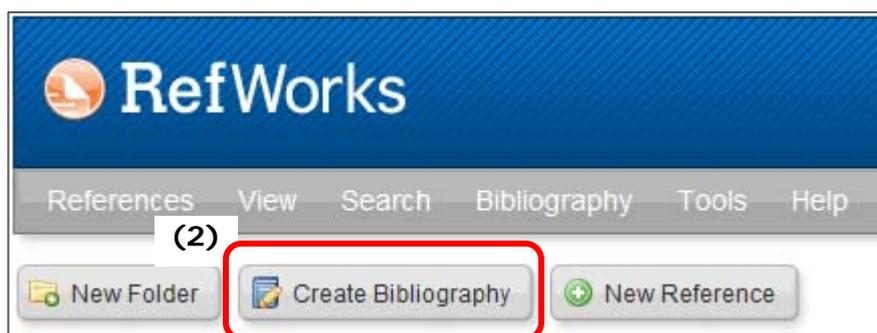
Quick Access

- My List
- Advanced Search
- Import
- Export
- Customize
- Preview Output Style

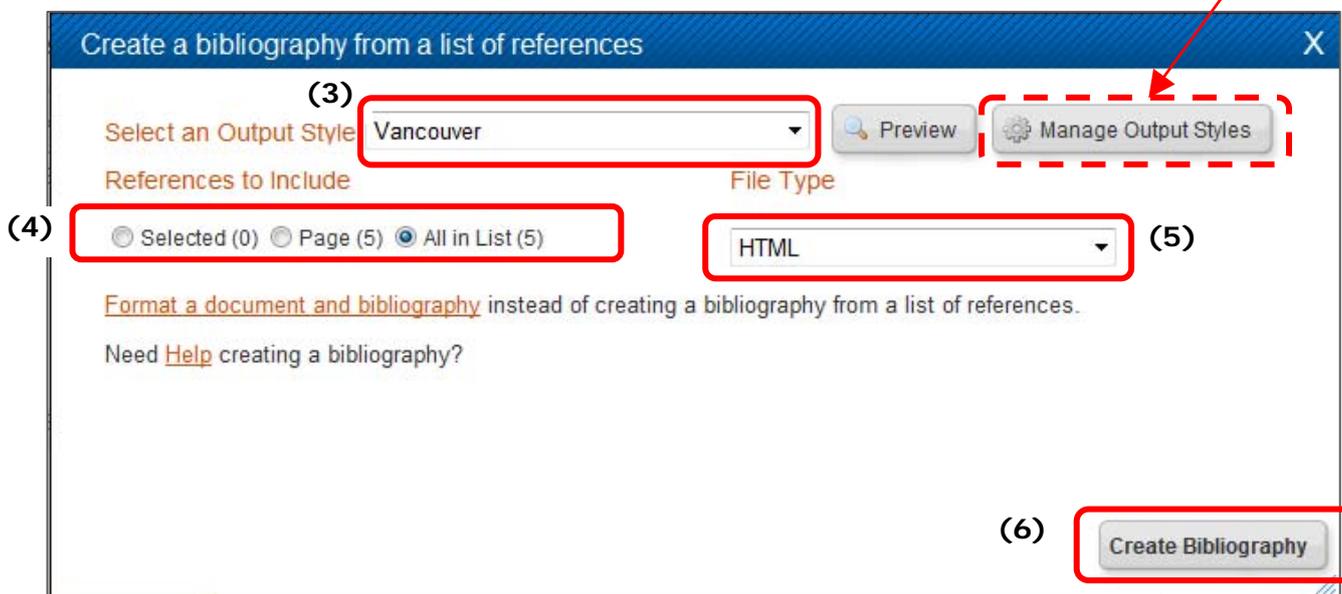
6 Let's create a list of references.

- (1) In RefWorks, select a folder on the right side which will include the articles you want to use to create a bibliography. Or mark them with a tick.
- (2) Click **Create Bibliography**.
- (3) Select the Output Style. For example: "Vancouver"
- (4) Select the **References to Include**.
- (5) Select **HTML** as **File Type**.
- (6) Click on **Create Bibliography**.

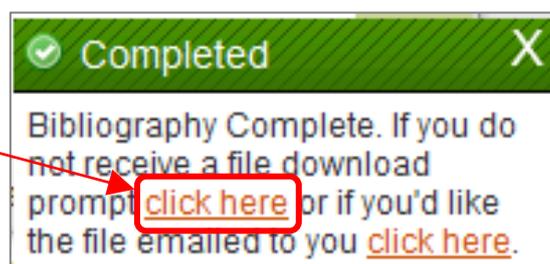
A list of properly formatted references will be created as an HTML file for you to save, print, or copy & paste as required.



A full list including all 'Output Styles' can be viewed from here.



Click on the message located on the bottom right when the bibliography file is not being opened separately.



[Optional] Let's create a bibliography with "Write-N-Cite" (plug-in tool).

- (1) In RefWorks, click **Tools/Write-N-Cite** from the toolbar, and download "**Write-N-Cite**" to your computer.
- (2) Use your document in a Microsoft Word file.
Open Microsoft Word and the "Write-N-Cite" icon will be displayed in the tool bar.
- (3) Clicking on the "**Write-N-Cite**" icon opens the login page, where you can log in.
- (4) Select **Always on top** to keep Write-N-Cite visible.
- (5) In Word document, place your cursor in the text, where you want to insert the citation.
- (6) In Write-N-Cite, click on the **Cite** link next to the record that you want to cite.
- (7) Save your Word document to your computer (File, Save As).
- (8) In Write-N-Cite, click on **Bibliography** and choose the output style.
- (9) Click **Create Bibliography**.
- (10) Your document will be formatted. Save it (File, Save).

Note: remember to always work and edit in the original word document (though you can save as many final documents, at various stages and in as many styles as you wish)

